

GAZELEY PARISH COUNCIL

Clerk: Karen Peck, email: clerk@gazeleyparishcouncil.gov.uk
Chairman: Paul Kinnon

NOTICE OF MEETING: Full Council - Gazeley Parish Council
TIME: 7pm
DATE: Wednesday 11th March 2026
VENUE: Gazeley Village Hall

MEMBERS 7
VACANCIES 0
QUORUM 3

Minutes

Present: Councillor Kinnin (PK)Chair, Raithatha (SR), Jolly (SJ), Grimwood (KG), Moatt (JM), Burnip (DB), Connelley (RC) twelve members of the public and District Councillor Dicker (RD)

110326/1 CHAIRMANS WELCOME

The Chair welcomed everyone to the meeting and thanked them for their attendance.

110326/2 TO RECORD APOLOGIES FOR ABSENCE

None

110326/3 MEMBERS' DECLARATIONS OF INTEREST

None were made

110326/4 TO RECEIVE DISTRICT AND COUNTY COUNCIL REPORTS

District Councillor Dicker gave a brief verbal report, covering the recent District budget and further work with Car Parking Charges being ongoing.
Councillor Dicker had been pleased to support various Gazeley Charities/ Groups over 2025-26 year and hopes to be able to continue support in the new financial year.
A written report from County councillor Noble had been circulated to all.

110326/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF: 14th January 2026

It was unanimously **RESOLVED** to approve the Parish Council Meeting minutes of 14th January 2026 as a true and accurate record of the meeting. Motion carried. **Proposed PK Seconded SR**

110326/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes maximum)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

No matter were raised.

110326/7 COUNCIL BUSINESS

- a) To ratify the response to West Suffolk Public Space Protection Order Review 2026 Consultation Letter Parish and Town Council (Dogs)
The Parish Council unanimously approved a continuation of services response. **Proposed DB Seconded PK**
- b) To ratify the purchase of a new Parish Laptop and Microsoft 365
The Parish Council unanimously approved the purchase of the new Parish laptop and 365 subscription for £483.98. **Proposed PK Seconded SR**
- c) To ratify Play Area inspection Service Level Agreement and look at interim volunteer reporting
The Parish Council unanimously approve the Service level Agreement proposed by West Suffolk Parish Council. No councillor raised concerns and a volunteer was not discussed. **Proposed PK Seconded SR**
- d) To review the Play Area Report

- SR had reviewed the report. SR wished to seek quotations for new signage to the Play Area (to correct contact details) and to source refurbishment quotes for the bench.
- e) To discuss and approve the removal of the container from the Recreational Ground
The Council noted that the old container sited on the recreation ground needed to be removed to comply with the lease. It was unanimously agreed to have the container removed from site by the Container People in June or July of 2026 (when surface condition is firm) for the cots of £395 plus vat. It was noted Councillors needed to remove the remaining content and donate to local sports club/scout or school.
Proposed PK Seconded SR
- f) To discuss Gazeley Gazette – Cllr Burnip
DB wished the PC to accommodate securing financial stability for the publication. SR to discuss with Editor and Church liaison and bring an update back to the next meeting.
- g) To discuss plum tree on the village green, at the corner of Stubbins Lane – Cllr Burnip
DB noted work required to tree. What3word location to be provided to the Clerk and Grounds Contractor to be asked for a quotation and to conduct works immediately. Works were approved within Financial Regulations Terms and delegated to the Clerk due to the urgent nature of works.
Proposed DB Seconded PK
- h) War Memorial Working Party Update including Village Sign – Cllr Connelly
Gazeley War Memorial Working Group (June Wright) updated the Council and the community on progress.
First meetings had taken place, design and location agreed and quotations sought. The group are ow meeting contractors on site and seeking further quotations for additional works before looking at funding and planning permission.
The Parish Council and members of the public thanked the group for their time and work on the project so far.
- i) To discuss the village green bollard and signage – Cllr Moatt
The Council discussed the signage and it was agreed that PK would write to the Estate Agent of the plot for sale and ask they erect a clear plan of the Village Green and Plot boundaries.
- j) CityFibre BDUK Proposed Full Fibre build at Land on The West Side of The Street Gazeley, Newmarket, CB8 8RD
The Parish Council discussed the request and it was agreed unanimously to refuse access indefinitely.
Proposed PK Seconded SJ
- k) To note the land “The Street, Gazley” (Forge) is now for sale and to discuss access agreement termination.
The Council discussed at length the subject and included member of the community in the discussion process.
RC made two proposals; to write to West Suffolk DC Planning with a formal request for Section 215 is exercised and to revoke access agreement from current owner. Both proposals were not accepted by Council.
DB proposed a meeting with a Parish Councillors’ DB and RC, District Councillor Dicker, Planning Lead at West Suffolk DC and the lead of Environmental Services be arranged so all partied can discuss face to face. RG agreed to facilitate and make the necessary arrangements – motion carried unanimously.
Proposed DB Seconded PK
- l) Highways Road Concerns – Gazeley Parish Council noted invitation sent to BOTH District and Regional Councillors to attend March meeting to discuss the roads.
The current situation of roads in and surrounding Gazeley was discussed at length. The Parish Council noted that they had requested attendance at this evening meeting from the Local Highways Officer for Gazeley, this was refused and advised they do not attend evening meetings. A further request for County Councillor Noble to attend was also not accepted due to a clash in commitments, no report on the County’s position was received before the meeting as requested.
It was unanimously agreed that PK would draft a letter of concern on the matter and the PC would seek support and counter signature from neighbouring PC’s before sending to Highways directly.
Proposed PK Seconded DB
- m) To note all village groups have been requested to send Annual Report to the Clerk by 31st March 2026
The request as noted and reports already received were acknowledged.

110326/8

FINANCE

- To approve payments, income, and bank reconciliation up to 28th February 2026
- | | |
|--------------------------------------|---------|
| January | |
| HMRC, Staffing and Expenses | £507.15 |
| SP Landscapes – Grass Cutting (July) | £407.83 |
| The Dalham Estate – Rent | £1.00 |

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| Redshoes Accounting – payroll | £50.40 |
| Scribe – Subscription Renewal | £504.00 |
| Lloyds – service charge | £4.25 |
| Feb | |
| HMRC, Staffing and Expenses | £499.60 |
| Gazeley Village Hall – Coffee Caravan Apr 25-March 26 | £275.00 |
| Gazeley Village Hall – Hall Hire PC Meetings Sept 25 -Jan 26 | £100.08 |
| PC World Business – laptop | £483.98 |
| Lloyds – service charge | £4.25 |
| Income | |
| Bank Interest - January | £16.60 |
| Bank Interest – February | £14.47 |
| All payment, income and bank reconciliation were unanimously APPROVED . Motion carried. | |
| Proposed SR Seconded RC | |

110326/9

**PLANNING
TO DISCUSS**

None

UPDATES:

DC/26/0127/TPO Dalham Estate – pending consideration

TPO 04 (1991) tree preservation order - works to various trees and species as per tree report

DC/26/0128/TCA Dalham Estate – pending consideration

Tree Works in conservation area – various

The Parish Council had no objection to the application

SCC/0133/25FH Gazeley Rail Depot, Higham, Kentford – Pending consideration

Establishment and use a replacement aggregates storage system, a coated stone plant, a road planning recycling facility and other ancillary facilities (including replacement site offices and weighbridge).

DC/25/1890/HH 3 Mill View, Gazeley- Approved

Single Storey front extension, replace cladding with render on front elevation and replacement windows

110326/10

DIARY DATES –13th May 2026 – Annual Parish Meeting 6.30pm followed at 7pm by the Annual Meeting of the Parish Council

Meeting closed at 19.56

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Karen Peck
Clerk & Responsible Finance Officer
Gazeley Parish Council

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Paul Kinnon
Chair
Gazeley Parish Council

Dated To be signed at the next meeting of the Parish Council and in draft format until this date.